

**South Harbour Master Property Owners Association
Clubhouse Protocols**

**ALL CLUBHOUSE USERS SHALL OBSERVE THE
FOLLOWING PROTOCOLS:**

1. Person signing rental contract MUST BE PRESENT the entire time the Clubhouse is occupied
2. The POOL and POOL DECK are NOT included in your rental. Your rental shall not interfere in any way with other residents use of the pool or pool deck.
3. No alcoholic beverages shall be sold on SHMPOA Property. No alcohol shall be served or consumed by anyone under the age of 21 on SHMPOA property. If any alcoholic beverages are to be served or consumed during the rental, the person signing this contract must comply with current North Carolina laws and regulations related to alcoholic beverages. Liability insurance of at least one million dollars (\$1,000,000) for this beverage service/consumption is required and is the responsibility of the renter. South Harbour POA shall be listed as an additional insured on this insurance policy. A copy of the "event policy" coverage must accompany the security deposit check one week prior to occupancy. North Carolina state law governs alcohol consumption and SHMPOA assumes no responsibility for monitoring alcohol usage and will be held harmless for any violations or accidents.
4. Out of respect for those who live near the clubhouse, ALL EVENTS shall end by 11:00 PM
5. Cars shall be parked within the designated parking areas ONLY.
6. If you bring it in take it out...ALL of it!
7. All furniture shall be carefully replaced as it was found. Large tables are stored beside refrigerator in Kitchen and folding chairs are uniformly stored in cabinet in Community Room. Nothing may be stored in Hall Closet by order of the Fire Marshall.
8. All doors shall be closed and locked
9. All appliances shall be empty and turned off
10. All lights and fans shall be turned off including bathrooms
11. Thermostats shall be set at temperature appropriate for season
12. Floors shall be swept. Community Room, Kitchen, Front Hall and Bathrooms tidied.
13. All garbage shall be emptied into outside bins and containers returned to their original places empty.